

# Roommate Agreement

This agreement is executed on \_\_\_\_/\_\_\_\_/\_\_\_\_(MM/DD/YYYY) between:

Name: \_\_\_\_\_ UNI: \_\_\_\_\_                      Name: \_\_\_\_\_ UNI: \_\_\_\_\_  
Name: \_\_\_\_\_ UNI: \_\_\_\_\_                      Name: \_\_\_\_\_ UNI: \_\_\_\_\_  
Name: \_\_\_\_\_ UNI: \_\_\_\_\_                      Name: \_\_\_\_\_ UNI: \_\_\_\_\_

## PURPOSE

In consideration of the articles below, the residents of \_\_\_\_\_ agree to create and maintain a safe, healthy, and productive living environment. Upon their respective execution of this agreement, the Roommates of, \_\_\_\_\_ suite \_\_\_\_\_, affirm their joint interest in the creation and maintenance of successful living. It is henceforth understood that this agreement is in accordance with [Columbia Residential Policy](#) and [Columbia University Policy](#).

### 1. Socializing:

- a. Refrain from making excessive noise between the hours of \_\_\_\_\_pm/am and \_\_\_\_\_pm/am
- b. Guests can come over
  - i. \_\_\_ at any time.
  - ii. \_\_\_ should be out of the common areas by \_\_\_\_\_ pm/am.
  - iii. \_\_\_ not while a roommate is studying.
  - iv. \_\_\_ with advanced notification and agreement.
- c. Arrangements for *overnight* guests should be made this amount of time in advance \_\_\_\_\_.  
(Arrangements will be made in accordance with Columbia Residential [Guest Policy](#))

### 2. Cleaning:

- a. Dishes should be cleaned
  - i. \_\_\_ immediately after use.
  - ii. \_\_\_ within this much time after use \_\_\_\_\_.
- b. Trash should be taken out
  - i. \_\_\_ regularly. (Define whether this means when the garbage is full, when it is smelly, etc)
  - ii. \_\_\_ as needed.
    - 1. \_\_\_ By whoever notices it.
    - 2. \_\_\_ Rotating roommates with a decided schedule we develop.
- c. We will sweep/dust floors and wipe counter surfaces in common areas
  - i. \_\_\_ once a week.
  - ii. \_\_\_ once a month.
  - iii. \_\_\_ as needed.
    - 1. \_\_\_ By whoever notices it.
    - 2. \_\_\_ Rotating roommates with a decided schedule we develop.
- d. Bathroom:
  - i. Toilet/tub/surfaces should be cleaned
    - 1. \_\_\_ Once a week
    - 2. \_\_\_ Bi-weekly

### 3. Noise:

- a. It is \_\_\_ ok \_\_\_ not ok to have study groups in our room/apt.
- b. Study hours for common areas will be \_\_\_\_\_.
- c. When studying in the **common** rooms,
  - 1. \_\_\_ moderate noise is acceptable (i.e. music, television, etc.)
  - 2. \_\_\_ refrain from watching television or listening to music without headphones
- d. Watching television/listening to music in the common area is permitted between the hours of \_\_\_\_\_

**4. Finances:**

- a. How should shared purchased items be financially split? (i.e. toilet paper, paper towels, etc.)
  - i.  We will split the agreed upon cost of each purchase 50/50
  - ii.  We will decide who buys which essentials.
- b. The cost of gas/electricity and internet/cable will be shared in the following breakdown:
  - i. Electricity/gas account is held by \_\_\_\_\_
    - 1. \_\_\_\_\_'s portion of the bill is due on \_\_\_\_\_.
  - ii. Internet/cable account is held by \_\_\_\_\_
    - 1. \_\_\_\_\_'s portion of the bill is due on \_\_\_\_\_.

**5. ONLY the following items will be shared (i.e. pots, pans, vacuum, etc.):**

\_\_\_\_\_

\_\_\_\_\_

\*After using the above items, return them to their original condition

**6. How should the space be shared? (Cabinets, shelves, pantries, etc.)**

- a. We will split the cabinet and shelves evenly between roommates. Yes  No
- b. We will allocate space as needed between roommates. Yes  No

\_\_\_\_\_

\_\_\_\_\_

**7. If one roommate leaves for an extended period of time, we agree to**

- a.  notify the other roommate
- b.  It is unnecessary to notify the other roommate

\*If one roommate is subletting for the summer of studying abroad for the semester, we agree to inform one another.

**8. We agree to ask permission to enter the bathroom while a roommate is showering.**

**EXECUTION**

We agree to the articles set forth above. Our cooperation with each other is hereby resolved:

_____ Signature	_____ Date	_____ Signature	_____ Date
_____ Signature	_____ Date	_____ Signature	_____ Date
_____ Signature	_____ Date	_____ Signature	_____ Date